

**PLUM BOROUGH SCHOOL DISTRICT  
900 ELICKER ROAD  
PLUM, PA 15239**

**AGENDA  
REGULAR VOTING MEETING**

**JUNE 25, 2013  
PLUM HIGH SCHOOL - AUDITORIUM  
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

**TO: Plum Borough Board of School Directors**  
**FROM: Dr. Timothy S. Glasspool, Superintendent**  
**DATE: June 25, 2013**

**I. Call to Order/Pledge of Allegiance**

*II. We would like to observe a moment of silence for Mrs. Susan (Clancy) Pinal who passed away suddenly on May 30th. Susan was a life long resident of Plum Borough and a teacher at both Plum High School and Oblock Junior High. Her love of teaching was so evident in all she did at school and the Plum Library. Susan's positive attitude was an asset to her students who she challenged and inspired to achieve their best. Susan will be missed.*

**III. Roll Call**

**IV. Executive Session**

The Board met in Executive Session on June 18, 2013 and this evening, June 25, 2013 to discuss matters of personnel and negotiations.

**V. Approval of Minutes**

Recommend approval of the following Meeting Minutes: May 22<sup>nd</sup> Special Voting Meeting; May 28<sup>th</sup> Regular Board Meeting; June 4<sup>th</sup> Education and Policy Committee Meetings; June 6<sup>th</sup> Finance Budget Workshop; and the June 18<sup>th</sup> Food Service and Nutrition, Facilities and Finance Committee Meetings.

## **VI. Student Features**

### **A. Coach Nick Oto - Track Team**

#### **Girls**

- 1. Ashley Amato – 7<sup>th</sup> Place WPIAL Girls' 100m Dash; 11<sup>th</sup> Place WPIAL Girls' 100m Hurdles; 10<sup>th</sup> Place WPIAL Girls' 4x100m Relay**
- 2. Ana Benitez – 10<sup>th</sup> Place WPIAL Triple Jump**
- 3. Chrissy Joyce – 13<sup>th</sup> Place WPIAL Girls' High Jump**
- 4. Brittany Oliver – 10<sup>th</sup> Place WPIAL 4x100m Relay**
- 5. Krista Pietropola – 3<sup>rd</sup> Place WPIAL High Jump; 14<sup>th</sup> Place at States High Jump**
- 6. Haley Pilston – 10<sup>th</sup> Place WPIAL 4x100m Relay**
- 7. Jeannie Shields – 10<sup>th</sup> Place WPIAL 4x100m Relay**

#### **Boys**

- 1. Eric Arrow – 16<sup>th</sup> Place WPIAL Boys' 4x100m Relay; 19<sup>th</sup> Place WPIAL Boys' 100m Dash**
- 2. Dajoun Bell – 16<sup>th</sup> Place WPIAL Boys' 4x100m Relay**
- 3. Liam Butler – 11<sup>th</sup> Place WPIAL Boys' High Jump**
- 4. Matt Dombrowski – 4<sup>th</sup> Place WPIAL Boys' Shot Put; 12<sup>th</sup> Place WPIAL Boys' Discus; 19<sup>th</sup> Place at States Boys' Shot Put**
- 5. Steve Hemmerle – 9<sup>th</sup> Place WPIAL Boys' 4x800m Relay**
- 6. Ali Lucas – 9<sup>th</sup> Place WPIAL Boys' 200m Dash; 16<sup>th</sup> Place WPIAL 4x100m Relay**
- 7. Adam Molinaro – 9<sup>th</sup> Place WPIAL Boys' 4x800m Relay**
- 8. Kyle Smecker – 16<sup>th</sup> Place WPIAL 4x100m Relay; 17<sup>th</sup> Place WPIAL Boys' 200m Dash**
- 9. Caleb Tarosky – 9<sup>th</sup> Place WPIAL 4x800m Relay**
- 10. Alan Yocca – 9<sup>th</sup> Place WPIAL 4x800m Relay**

### **B. Coach Mike Larko, Jr. – Boys' Volleyball Team**

- 1. Tyler Arnold – 2<sup>nd</sup> Team All-Section**
- 2. Bryan Parker – 1<sup>st</sup> Team All-Section, 2<sup>nd</sup> Team All-WPIAL**
- 3. Matt Shepherd – 2<sup>nd</sup> Team All-Section**
- 4. Dan Szurley – 2<sup>nd</sup> Team All Section**
- 5. Khaynen Yocca – 1<sup>st</sup> Team All-Section**

## **VII. Citizens' Comments on Agenda Items**

## **VIII. Citizens' Comments on Non-Agenda Items**

## **IX. Agenda**

### **A. Facilities Committee - Mr. Shane McMasters, Chair**

1. Recommend approval to advertise for the Baseball Field Windscreen Fence replacement.
2. Recommend approval to award Sembower-Mikesell, Inc. the Center roof drain floor repair project in the amount of \$34,230.00.
3. Recommend approval to pay Construction Invoices, as presented.
4. Recommend approval to award Advanced Service Plumbing Inc. the Oblock sewer repair project in the amount of \$12,300.00.
5. The Facilities Committee met on June 18, 2013. Mr. McMasters will make this report. The next meeting is scheduled for Tuesday, July 9, 2013 immediately following the Policy Committee Meeting in the PHS Board Room.

### **B. Personnel Committee - Mr. Sal Colella, Chair**

1. Recommend approval to accept the retirement of Charles Bossart, Bus Driver, retroactive to June 6, 2013.
2. Recommend approval to accept the retirement of Lila Kirkpatrick, Bus Aide, effective June 30, 2013.
3. Recommend approval to accept the retirement of Pamela Ellison, Administrative Assistant at Adlai Stevenson Elementary School, retroactive to June 14, 2013.
4. Recommend approval to accept the retirement of Tanya Osowski, Security Guard at Plum High School, retroactive to June 6, 2013.

5. Recommend approval to accept the resignation of William Sikora, Bus Driver, retroactive to June 6, 2013.
6. Recommend approval to accept the resignation of Wayne Nieser, Custodian at Plum High School, retroactive to June 14, 2013.
7. Recommend approval to accept the resignation of Eric Alekson, Spanish teacher at Plum High School, retroactive to June 9, 2013.
8. Recommend approval to appoint Deborah Gionta to the 12 month Administrative Assistant position at Adlai Stevenson Elementary School, effective July 1, 2013
9. Recommend approval to eliminate the 10 month Administrative Assistant position at the Plum High School Nurse's Office/Library.
10. Recommend approval to reappoint Cynthia Vento as Board Secretary, effective July 1, 2013 for a four year term, at an annual salary of \$4,800.
11. Recommend approval to amend the professional contract of Dr. Timothy Glasspool, Superintendent, as presented.
12. Recommend approval to accept the professional contract of Eugene Marraccini, Director of Business Affairs, effective July 1, 2013 to December 31, 2015, as presented.
13. Recommend approval to accept the Act 93 salary increases of 2% effective July 1, 2013, as attached.
14. Recommend approval to accept the Cook Managers' salary increases for the 2013-14 school year, as presented.
15. Recommend approval to hire the list of candidates for the 2013-14 Special Service Activities Program at stipends provided. Please refer to **Attachment #1**.

- 16.** Recommend approval to hire the following as Department Chairpersons for the 2013-14 school year.

<b>Department Chairperson Position</b>	<b>Name</b>	<b>Stipend</b>
K-6 English / Language Arts	Lindsey Lamm	\$2054.00
7-12 English / Language Arts	Amy Pickard	\$2054.00
K-6 Math	Kristen Gestrich	\$2054.00
7-12 Math	Dave Miller	\$2054.00
K-6 Science	Dan Casarcia	\$2054.00
7-12 Science	Eric Jasper	\$2054.00
K-6 Social Studies	Nathan Pfeiffer	\$2054.00
7-12 Social Studies	Tom McCarthy	\$2054.00

- 17.** Recommend approval to hire Lyndi Gareis, Lifeguard for the Summer Activities Program, retroactive to June 10, 2013.
- 18.** Recommend approval to hire Danny Szurley, Lifeguard for the Summer Activities Program, retroactive to June 10, 2013.
- 19.** Recommend approval of the maternity leave of Jacqueline Hartley, 6<sup>th</sup> Grade Teacher at Center Elementary School, beginning on or about September 16, 2013 through December 2, 2013.
- 20.** Recommend approval to amend the following maternity leaves:
- a. Kirstin Vinton, Kindergarten Teacher at Center Elementary School, will return to work on April 24, 2014.
  - b. Nicole Pifer, Kindergarten Teacher at Pivik Elementary School, will return to work on October 17, 2013.

21. Recommend approval of the following leave in accordance with the Family Medical Leave Act (FMLA):
  - a. Cheryl Hrovat, Custodian at Plum High School, retroactive to May 28, 2013 through June 14, 2013.

**C. Education Committee - Mr. Joe Tommarello, Chair**

1. Recommend approval of the following agreements with the Plum Borough School District, as presented:
  - a. Family Services of Western Pennsylvania
  - b. Allegheny Intermediate Unit for Special Education Services
2. Recommend approval of an overnight conference for Ms. Kathi Shirey, Director of Special Education and Pupil Services, to attend the Special Education Leadership Academy, July 22-25, 2013 at Bedford Springs, at a cost to include mileage, registration fees, and meals.
3. Recommend approval to accept a donation from eSchoolView for a complete computer system, valued at \$800.00.
4. Recommend approval to accept a Grant from the Department of Education to support Regency Park's School Wide Positive Behavior Support Initiative in the amount of \$4,368.00.
5. Recommend approval to accept a *Center for the Creativity STEAM Grant* from the Allegheny Intermediate Unit to Regency Park Elementary School in the amount of \$19,592.32.
6. Recommend approval to dispose of obsolete networking equipment (core switch) for a trade-in amount of \$17,500.00, due to a switch up grade.
7. Recommend approval to accept the BCMC Partnership Agreement with Gateway School District, Penn Hills School District, Plum Borough School District and CCAC.

8. Recommend approval to accept the Memorandum of Understanding with Gateway School District and the Penn Hills School District.
9. The Education Committee met on June 4, 2013. Mr. Tommarello will make this report. The next meeting is scheduled for Tuesday, July 9, 2013, at 6:00PM in the PHS Board Room.

**D. Finance Committee - Mr. Kevin Dowdell, Chair**

1. Recommend approval of the Treasurer's Report and bill payments for May 2013, as presented.
2. Delinquent Real Estate Taxes and Fees collected by Andrews and Price for May 2013.

Current Real Estate Taxes	\$84,562.85
Prior Year Delinquent Taxes	6,336.56
Per Capita Taxes	660.67
Miscellaneous Fees Recovered	<u>554.50</u>
<b>Total Amount Collected</b>	<b>\$92,114.58</b>

3. Recommend approval of the following year-end Business Office functions:
  - a. Facsimile signatures for signing of General Fund, all GOB Funds, Payroll Fund, Student Activities Fund and Athletic Fund checks
  - b. Authorize the Director of Business Affairs to invest District funds
  - c. Authorize payment of utility and other discounted invoices prior to the regularly scheduled monthly public Board meeting



- 4.** Recommend approval of the following local tax resolutions, necessary to support the 2013-14 General Fund Budget:
  - a. Current Real Estate Taxes at 18.758 mils
  - b. Per Capita Tax (Act 511 and School Code) at \$10.00
  - c. Earned Income Tax at 1% (Shared equally with the Borough of Plum)
  - d. Deed Transfer Tax at 1% (Shared equally with the Borough of Plum)
  - e. Local Services Tax (LST) at \$5.00
  
- 5.** Recommend authorizing Central Administration and the District's Independent Auditors to make any necessary year-end budgetary transfers after June 30, 2013 for the 2012-13 school year.
  
- 6.** Recommend approval to accept the insurance quote from Gleason/AJG Insurance Services for the 2013-14 school year, as presented.
  
- 7.** Recommend approval to accept the Equitable Gas Delivery Renewal Agreements effective July 1, 2013 through June 30, 2016, as presented.
  
- 8.** Recommend approval to accept the 2013-14 Final General Fund Budget with anticipated Revenue of \$55,863,571 and anticipated Expenditures of \$56,813,993 with the difference of \$950,422 contributed from the District's budgetary reserve.
  
- 9.** Recommend approval to add one additional year to the existing agreement with Hosack, Specht, Muetzel & Wood, LLC for auditing services for the 2012-2013 fiscal year at a cost of \$19,500.00, as presented.
  
- 10.** The Finance Committee met on June 18, 2013. Mr. Dowdell will make this report. The next meeting is scheduled for Tuesday, July 16, 2013, at 6:00PM in the PHS Board Room.

**E. Policy Committee - Mr. Rich Zucco, Chair**

1. The Policy Committee met on June 4, 2013. Mr. Zucco will make this report. The next meeting is scheduled for Tuesday, July 9, 2013, following the Education Committee Meeting in the PHS Board Room.

**F. Transportation Committee - Mr. Tom McGough, Chair**

1. The Transportation Committee will meet on July 16, 2013 immediately following the Finance Committee Meeting in the PHS Board Room.

**G. Athletic Committee - Mr. John St. Leger, Chair**

1. Recommend approval to accept the resignation of R. Chris Allan, Junior High Boys' Soccer Coach, for the 2013-14 school year.
2. Recommend approval to accept Danielle Duffy, Volunteer Assistant Cheerleading Coach, for the 2013-14 school year.
3. The Athletic Committee did not meet this month.

**H. Food Service and Nutrition Committee - Mrs. Loretta White, Chair**

1. Recommend approval to accept the 2013-14 Food Service and Nutrition Budget, as presented.
2. Recommend approval of the following suppliers for the 2013-14 school year:
  - a. Turner Dairy Farms of Penn Hills for dairy products
  - b. Pittsburgh's Best Ice Cream of Oakmont for ice cream
  - c. Nickles Bakery for bread products
3. The Food Service and Nutrition Committee met on June 18, 2013. Mrs. White will make this report.

**I. Intergovernmental Committee - Mr. John St. Leger, Chair**

1. The Intergovernmental Committee did not meet this month.

**J. Forbes Road Career and Technology Center - Mr. John St. Leger, Representative**

1. Mr. St. Leger will make this report.

**K. Eastern Area Schools - Mrs. Loretta White, Representative**

1. Mrs. White will make this report.

**L. Legislative Policy Council - Mr. Sal Colella, Representative**

1. Mr. Colella will make this report.

**M. Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member**

1. Mr. McGough will make this report.

**N. President's Report - Mr. Andrew Drake**

1. Mr. Drake will make this report.

**O. Superintendent's Report - Dr. Timothy S. Glasspool**

1. Recommend approval to accept the Superintendent's Report, as submitted.

**IX. Announcements**

- A. The regular July Board Meeting is scheduled for Tuesday, July 23, 2013 at 7:00 PM in the Plum High School Auditorium.

**X. Adjournment**

- A. Motion to Adjourn